### Applying for a Federal Student Loan

#### STEP 1
Go to studentloans.gov
Click on the blue LOG IN box

#### STEP 2
Login with your previous credentials. If you have never used the site before, you will need to create an FSA ID

#### STEP 3
From the main menu, select Complete Loan Counseling
**STEP 4**
Start the required Entrance Counseling

**STEP 5**
- Choose Michigan
- Search for Calvin Theological Seminary.
- Complete entrance counseling for a graduate student.

Complete all of the entrance counseling questions.
Make sure to submit results

**STEP 6**
Make your way back to the home page.
Select Complete Loan Agreement.
STEP 6
Make your way back to the home page. Select Complete Loan Agreement.

STEP 7
Complete the Master Promissory Note. Be sure to identify CTS where needed and click submit button.

You will receive an email confirmation once you have submitted and again when your information has been processed.

STEP 8
From your seminary issued email account, send your loan amount request to jsetterg@calvinseminary.edu. Remember that this request is for the whole year. We strongly encourage students to request as small amount as you think you can. We are happy to process multiple loans if needed. Borrowing too heavily for your education will result in large payments once you graduate.