Employee Donation Form

My gift is for:

☐  The Annual Formation Fund
☐  Other: ________________________________

(Consider: CEP, Church Renewal Lab, Idema Food Pantry, International Student Subsidy Fund, Ministry Incentive Program, Staff Leadership Scholarship)

☐  This is a one-time gift of $______________.
☐  This is a recurring gift of $______________.

The duration of my recurring gift is (please initial here ____________)

☐  Through the fiscal year (June 30)
☐  Through the calendar year (December 31)
☐  Ongoing until I stipulate otherwise
☐  Other: ________________________________

Please use the following form of payment for my gift:

☐  Check or Cash (bring to the development office)

☐  Credit card (FYI: If recurring, transactions are made on or around the 22nd of each month.)
Name on the card: ________________________________________________
Card #: ________________________________ Security code: _________________
Exp. date: ________________

☐  Payroll deduction (Payroll deductions happen with each paycheck.)

☐  Bank debit (Recurring only. Transactions are made on or around the 15th of each month.)
Bank name: ________________________________________________
Routing #: ____________________________ Account #: ____________________________
☐  This is a checking account.  ☐  This is savings account.

Signature: ________________________________ Date: ________________

Please print your full name here: __________________________________________

Please return this completed form to the Development Office. Thank you
(Any changes to this request must be made in writing
and submitted to the Development Office.)