Dear Faculty, Staff, and Mentors,

As you may already know, Calvin Seminary has partnered with EverFi, whose mission is to help students, faculty and staff address critical life skills such as alcohol abuse prevention, sexual assault prevention, and financial literacy in higher education institutions across the country. Each year over 1,500,000 college community members complete these courses.

As part of our comprehensive prevention program for faculty and staff, Calvin Seminary requires you to complete Haven for Faculty and Staff. This online education will provide critical education on sexual harassment, connect you with support resources, discuss factors that contribute to sexual and relationship violence and empower you to become a leader in prevention.

Part 1 of Haven for Faculty and Staff should take 45 minutes to 1 hour to complete. Part 2 should take about 15 minutes.

This training is required for all Faculty, Staff, and Mentors of Calvin Seminary. Part 1 of the training must be completed by October 1, 2017. Part 2 of the training will be available to complete 30 days after completing Part 1, and must be completed by November 5, 2017.

Haven for Faculty and Staff is available now.

PLEASE READ THE FOLLOWING CAREFULLY:

You are required to complete Haven for Faculty and Staff. You will need one EverFi Higher Education Account to access the course(s) from your dashboard.

To fulfill Calvin Seminary’s requirement:
• Go to: http://www.everfi.com/login and click to Register
• Enter the Registration Code: 830b498d and click “Next” to create your EverFi Account
  If you already have an EverFi administrative account for one of our other Higher Ed courses, please register using an e-mail address other than the one you use to access the administrative site.
• Complete Part 1 of Haven for Faculty and Staff by October 1.
• After 30 days you will receive an invitation to complete Part 2 of Haven for Faculty and Staff which must be completed by November 5.

*If you already have an EverFi Higher Ed Account, go to http://www.everfi.com/login, enter your login information, then enter registration code 830b498d by clicking “Add a Course” in the top right corner of the Dashboard.

Other Important Information:
• You will need Internet access and audio capabilities.
• To avoid technical issues, please use any major web browser (e.g., Firefox, Internet Explorer, Google Chrome) released within the previous two years.
• You may take the course in multiple sittings.
• The course may include surveys to help personalize your experience and measure learners’ attitudes and behaviors. All survey responses are confidential; the school will only receive information about the employee body as a whole and will never see individual employee’s answers.
• Should you experience problems, technical support is available 24/7 and can be accessed from the “Help” link within the course.

Thank you, and enjoy the course!

Sincerely,
Dr. Margaret Mwenda,
COO and Safe and Healthy Community Administrator
Calvin Theological Seminary