Ministry Based Elective (MBE)
Proposal Form

The Ministry Based Elective is a tool available to CTS students who are seeking to learn and grow in their in-context learning. It provides an excellent opportunity for the student to develop skills and deepen their ministry skills. Before proposing an MBE each student should note the following:

a) The MBE is available to MDiv students who have completed their cross-cultural ministry experience and have at least started their concurrent ministry experience. The MBE cannot substitute for any of the 600 hours required for the MDiv degree. The MBE is available to MA students only after they’ve completed their 200 hours of ministry experience.

b) Students may take a maximum of two MBE credits (where the value of 1 MBE credit is 150 hours of in-context learning).

c) Students will be given the option of having their MBE supervised by the Director of the VFO. Alternatively, they could also engage another faculty member in an area of study that is of particular interest related to the goals, strategies and assessments in their MBE.

d) A proposed MBE must be completed within a given semester. Course extension protocols are expected to be used where needed.

e) The student will receive a grade for their MBE.

I. Student Information

Student Name: ___________________________________ Date: _______________

Degree Program: ________________________________

I have completed (or am in process of completing) my contextual learning requirement

___Yes  ___ No (400 hours for MDiv; 200 hours for MA)

I have completed my 200 hour cross cultural requirement (MDiv)  ___ Yes ___ No

I have completed my psych assessment requirements  ___ Yes ___ No

I am registering for  ___ 1 credit (150 hours)  ___ 2 credits (300 hours)

Have you ever registered for an MBE prior to this one?  ___ Yes ___ No

Semester being completed:  ___ Spring  ___ Fall  ___ Summer  ___ Year
II. MBE Site Information
Ministry Based Electives allow students to engage more thoroughly with in-context learning. In order to ensure the most effective learning, Calvin Seminary requires that all Ministry Based Electives be supervised by a fitting ministry leader. In order to evaluate the suitability of the MBE being proposed, please provide the following information:

Ministry: ______________________________________________________
Address: ______________________________________________________
Direct Mentor/ Supervisor: _________________________________________
Supervisors Role/ Title: ____________________________
Phone: ________________________________________________________
Email: _________________________________________________________

III. Ministry Based Elective Plan
Please provide answers to the following questions as part of the preparation for the Ministry Based Elective:

Briefly describe the ministry setting in which you will be doing your MBE.

Briefly describe the role that you will be playing in this ministry setting.

Outline 3-5 goals that you hope to achieve in this elective. For each goal, please provide 2-3 strategies that plan to use to achieve the specific goal. Finally, for each goal, please provide means by which you will assess your learning and growth. Use the format as outlined below:

Goal:
Strategies:
Assessment:

Goal:
Strategies:
Assessment:
IV. Supervision

Name of CTS Faculty supervising MBE: ________________________________

_________________________ ____________________________
Student On Site Supervisor

_________________________ ____________________________
Dir. Vocational Formation Faculty Supervisor

International Students must consult with Sarah Chun (International Student Advisor) and obtain her approval in order to ensure that VISA requirements are met:

____ I have consulted Sarah Chun regarding my Visa Status related to completion of an MBE

_________________________
Sarah Chun

* The ENTIRE form must be complete and all signatures obtained BEFORE any student may embark on a Ministry Based Elective. When complete, submit to the Vocational Formation Office (Chris Wright).